

**To: Suppliers**

**Subject: Notification of Affirmative Action Obligations**



Dear Emory vendor and/or subcontractor,

As part of Emory's compliance with federal equal employment opportunity and affirmative action regulations, and the recent Executive Order rescinding EO 11246, we hereby notify you that Emory is an equal opportunity employer and takes affirmative steps to employ and advance in employment qualified individuals without regard to disability or protected veteran status.

We are reaching out to inform you that, as a provider of goods or services to Emory, your organization may be subject to and required to comply with the following laws and associated regulations:

- The Vietnam Era Veterans Readjustment Assistance Act of 1974, as amended (and its implementing regulations at 41 C.F.R. 60-300);
- Section 503 of the Rehabilitation Act of 1973, as amended (and its implementing regulations at 41 C.F.R. 60-741); and
- Executive Order 13496 (and its implementing regulations at 29 C.F.R. part 471, Appendix A to Subpart A). The equal opportunity clauses within each of the above regulations, as applicable, are included by reference in all contracts between you and Emory University.

Please direct any questions or concerns to [sourcingandprocurement@emory.edu](mailto:sourcingandprocurement@emory.edu)

Thank you for your attention to this matter.

Emory Procurement and Support Services