



EMORY

Study Participant Information Form

This form is used to establish or update a record within the Emory University Procurement Services' system and meets the Federal requirements to request a taxpayer identification number (TIN), request certain certifications for Federal procurement reporting and claims for exemption, and internal requirements. This form is to be completed in the place of the Federal W-9 form. International individuals/entities should complete the appropriate W-8 form.

Emory University Contact Information *(This must be completed by an Emory University employee before sending the form to Procurement Services.)*

Employee Name: Emory Email:
School/Department: Campus Phone:

Study Participant Name and Information

First and Last Name:
Contact Name: Phone: Email:

Taxpayer Identification or Social Security Number:

Legal
Mailing
Address

Line 1:

Line 2:

City/State/Zip:

Certifications

Under penalties of perjury, I certify by signing below that

1. The number shown on this form is my correct taxpayer identification or social security number (or I am waiting for a number to be issued to me).
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding.
3. I am not currently debarred, suspended, or proposed for debarment by any federal entity and I agree to notify Emory University Procurement Services of any change in status.

Signature: _____

Date: _____