



Legal name of individual or organization that is the beneficial owner of the payment received:

Are you a U.S. citizen or resident for tax purposes? _____ Yes _____ No

(Note: If above question is yes – this form is N/A. Please just complete [Supplier Information Form](#))

Please Check the Applicable Box and Describe the reason for the payment on the lines below:

☐ This payment relates solely to the purchase of goods, inventory, equipment, materials or supplies, and/or related shipping charges. Country shipped from: _____ (Country Name)

☐ The following activities performed for Emory University from _____ (mm/dd/yyyy) through _____ (mm/dd/yyyy) were performed entirely **OUTSIDE** the United States in the country of _____ (Country Name) **Note:** if Canada, complete page 2.

☐ The following activities performed for Emory University from _____ (mm/dd/yyyy) through _____ (mm/dd/yyyy) were performed entirely **INSIDE** the United States.

☐ The following activities performed for Emory University from _____ (mm/dd/yyyy) through _____ (mm/dd/yyyy) were performed partly outside and partly inside the United States in the country of: _____ (Country Name). (if this box is checked, please state on the invoice separate amounts for the non-U.S. and U.S. portion of the services provided).

☐ This payment relates solely to a refund (describe type of refund below)

Description of reason for payment or Goods, Services, or Activities to be provided to Emory University:

☐ Services ☐ Scholarship ☐ Prize/Award ☐ Supplies/Materials ☐ Other

Printed Name: _____

Signature: _____

Date: _____

Anticipated Amount to be received: \$ _____

Current Address: _____

Are you a Canadian citizen or resident for tax purposes? _____ Yes _____ No

If yes, will you be filing a Canadian tax return as a Canadian tax resident and reporting the payment from Emory as income? _____ Yes _____ No

Canadian Social Insurance Number _____